



Department of Public Works
300 Park Avenue, Suite 100 WEST, Falls Church, VA 22046
Phone: 703-248-5350 (TTY 711) Fax: 703-248-5336
ROW-inspections@fallschurchva.gov • www.fallschurchva.gov

APPLICATION FOR ROW - LANE CLOSURE ONLY

Date	PERMIT NO.
ADDRESS(ES) OF WORK	
Falls Church, VA Zip	
REQUIRED: Streets and/or Address(es) of Proposed Lane Closure	
APPLICANT/CONTRACTOR INFORMATION	LANE CLOSURE INFORMATION
Name Phone <input type="checkbox"/> H <input type="checkbox"/> O <input type="checkbox"/> C	PURPOSE of Lane Closure: <input type="checkbox"/> Manhole Access <input type="checkbox"/> Crane <input type="checkbox"/> Special Event <input type="checkbox"/> Other (describe):
Address	Number of lanes at this location:
City State Zip Code	How many lanes will need to be closed?
Email Address	Will any portion of sidewalk need to be closed?
VA State Contractor's License Number, if applicable: Class <input type="checkbox"/> A <input type="checkbox"/> B <input type="checkbox"/> C Fax #	DATE scheduled:
On Site Contact Person, In Case of Emergency:	TIME: AM/PM to AM/PM
Name: Phone:	Traffic Management Plan Attached: <input type="checkbox"/> Site Specific MOT Plan OR <input type="checkbox"/> VDOT MOT -VWAPM Standard:
<p>Upon receipt of the requested permit, the applicant, his successors or assigns, agrees to indemnify and save harmless the City of Falls Church from all claims for damages to persons or property by reasons of the opening, installation or maintenance of any facilities installed in said street, alley or right-of-way, by virtue of this application. By signing this permit you accept all liability associated with this encroachment.</p> <p>I/we have read and understood all requirements outlined in the Falls Church handout "Requirements for Work in the City Right-of-Way." I hereby certify that I am authorized to make this application on behalf of the listed applicant and I/we agree to conform to all applicable laws, codes, and ordinances of the City of Falls Church.</p> <p>I/we agree to fully comply with VA Work Zone Safety Regulations, MUTCD, and City-required traffic control measures.</p> <p>I/we accept all liability for damage caused to City-owned property as a result of this ROW work and will promptly repair or replace such damaged property to the City's satisfaction at my expense. I/we will immediately notify the City's Department of Public Works (DPW) by phone at (703) 248-5350 of any such damages.</p>	
Signature of Applicant	Date
Print Name	Phone # to Call When Permit Ready
The City of Falls Church is committed to the letter and spirit of the Americans with Disabilities Act. This document will be made available in an alternate format upon request. Call 703-248-5080 (TTY 711).	
OFFICIAL USE ONLY	
Approvals	Fees
DPW Engineering Approval Signature Date	<input type="checkbox"/> \$100 ROW (LCO) Fee <input type="checkbox"/> Other:
<input type="checkbox"/> DPW GENERAL AND SPECIAL CONDITIONS AND NOTES APPLY and are attached. (To be provided by Counter to Applicant at Permit issuance.)	<input type="checkbox"/> No Fee Reason:
NOTIFICATIONS: <input type="checkbox"/> DPW Operations <input type="checkbox"/> Public Safety/Police <input type="checkbox"/> Fire Marshal Date notified by DPW	NO BOND REQUIRED for most Lane Closure Only Permits